

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

March 2, 2011

Attendees:

Committee Members Present: Ann Pascoe, Pam Horak, Linda Beard
Karyn Trader-Leigh, Carol Stair

Committee Members Absent: None

CSB Staff: None

LHRC Affiliates Present:

ARC/INSIGHT, Inc. – Susan Rudolph
Community Concepts/Visions, LLC –Jennifer Herbert
Estelle Place – Melissa Winch
MVLE – Joel Pace
VOA – Joann Simpson, Malkia Stewart, Aderline Johnson, Tyrell C.
CRI – Tanyard Nicholls, Channell Sanchez, Julie Allen
Angels of Hope – Emilio Rodriguez
Therapeutic Alliance – Alkesh Patel
Family Insight, P.C. – Robin Snell

Behavior Consultants:

Alternative Path Training School – Laura Carr, Kimberly McLean

Regional Human Rights Advocate:

Deb Lochart

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on March 2, 2011 at 3:09 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 03-02-01

MOTION: Trader-Leigh

SECOND: Stair

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of February 2, 2011;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the February 2, 2011 meeting.

Vote:

Ayes—Beard, Horak, Pascoe, Stair, Trader Leigh

Nays—None

Abstained--

Absent During Vote—None

Absent From Meeting—

REVIEW OF RESTRICTIVE BEHAVIOR PLANS

AUTHORIZED CLOSED SESSION

RESOLUTION 03-02-02

MOTION: Horak

SECOND: Stair

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Horak, Beard, Pascoe, Stair, Trader-Leigh

Nays—None

Absent During Vote—None

Absent From Meeting—

CERTIFICATION OF CLOSED SESSION

RESOLUTION 03-02-03

MOTION: Horak

SECOND: Stair

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Horak, Beard, Pascoe, Stair, Trader-Leigh

Nays—None

Absent During Vote—None

Absent From Meeting—

UPDATES ON RESTRICTIVE BEHAVIOR PLAN REVIEWS:

Updates for Ali H., Bryan L., and Nicholas M. were reviewed.

Jerry J: The LHRC requested that the data submitted be re-submitted with all zeros.

Katherine H.: There continues to be missing data for October and November in the Day Program. This should be re-submitted along with the monthly update as requested by the Committee.

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR DAVID H.

RESOLUTION 03-02-04

MOTION: Stair

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for David H.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR CRISTOBOL G.

RESOLUTION 03-02-05

MOTION: Trader-Leigh

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Cristobol G. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Cristobol G. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Cristobol G.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting —

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR HATTIE P.**

RESOLUTION 03-02-06

MOTION: Beard

SECOND: Trader-Leigh

WHEREAS, the Restrictive Behavior Plan for Hattie P. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Hattie P. has been reviewed by the Prince William Local Human Rights Committee; and

WHEREAS, the Committee is concerned that the medication as reported is not accurate and request that there be follow-up to get clarification by the provider;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Hattie P.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR EDDIE N.**

RESOLUTION 03-02-07

MOTION: Stair

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Eddie N. as been reviewed by the Prince William Local Human Rights Committee; and

WHEREAS, the Committee request that the data and summary form be corrected to include physical escort on data sheet;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Eddie N.

FURTHER, BE IT RESOLVED that the Provider will notify the Committee when the new chair has been purchased.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR DEANA F.**

RESOLUTION 03-02-08

MOTION: Beard

SECOND: Trader-Leigh

WHEREAS, the Restrictive Behavior Plan for Deana F. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Deana F. has been reviewed by the Prince William Local Human Rights Committee; and

WHEREAS, the Committee requests that the data summary be corrected and resubmitted.

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Deana F.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting –

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR DAVID L.**

RESOLUTION 03-02-09

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for David L. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for David L. has been reviewed by the Prince William Local Human Rights Committee; and

WHEREAS, the Committee requests that vocational data be re-submitted for this plan;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for David L.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR WILFRED T.**

RESOLUTION 03-02-10

MOTION: Beard

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Wilfred T. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Wilfred T. has been reviewed by the Prince William Local Human Rights Committee; and

WHEREAS, the Committee request that the vocational data be corrected and re-submitted

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Wilfred T.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR ALEX A.**

RESOLUTION 03 02-11

MOTION: Stair

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Alex A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Alex A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Alex A.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting —

**APPROVED THE CONTINUED USE OF THE RESTRICTIVE
BEHAVIOR PLAN FOR ROBBIE K.**

RESOLUTION 03-02-12

MOTION: Trader-Leigh

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Robbie K. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Robbie K. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Robbie K.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting —

APPROVED NEW RESTRICTIVE BEHAVIOR PLAN FOR ELTON B.

RESOLUTION 03-02-13

MOTION: Trader-Leigh

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Elton B. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Elton B. has been reviewed by the Prince William Local Human Rights Committee; and

WHEREAS, the Committee requests that the current medications be reflected on the Behavior Plan;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Elton B.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting —

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR DAN W.**

RESOLUTION 03-02-14

MOTION: Stair

SECOND: Trader-Leigh

WHEREAS, the Restrictive Behavior Plan for Dan W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Dan W. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Dan W.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting —

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR ASHLEY C.**

RESOLUTION 03-02-15

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Ashley C.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting —

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR LAMONT W.**

RESOLUTION 03-02-16

MOTION: Stair

SECOND: Trader-Leigh

WHEREAS, the Restrictive Behavior Plan for Lamont W. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Lamont W. has been reviewed by the Prince William Local Human Rights Committee; and

WHEREAS, the Committee requests that the reactive strategies data be corrected and re-submitted;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Lamont W.

Vote:

Ayes—Pascoe, Horak, Beard, Trader-Leigh, Stair

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR JOYCE M.**

RESOLUTION 03-02-17

MOTION: Beard

SECOND: Stair

WHEREAS, the Restrictive Behavior Plan for Joyce M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Joyce M. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for Joyce M.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting —

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR JAMES H.**

RESOLUTION 03-02-18

MOTION: Beard

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for James H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for James H. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the Restrictive Behavior Plan for James H.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --

APPROVE UPDATED PROGRAM RULES FOR:

PWC CS SUPPORTIVE LIVING PROGRAM:

This item has been postponed until the April meeting.

ELITE HEALTHCARE SERVICES:

The Committee has requested that this program come back in April. It is out of compliance and needs to correct #14 as previously requested. The Committee requested that Mr. Lewis attend the April meeting and to correct the Rules of Conduct two weeks in advance of meeting so they can be mailed in Committee's packets.

**APPROVED PROGRAM RULES FOR ASSOCIATED BEHAVIORAL
OUTCOMES AND DEVELOPMENTAL EXPERTS OF VIRGINIA, INC.
(VABODE)**

RESOLUTION 03-02-19

MOTION: Beard
SECOND: Horak

WHEREAS, the Human Rights Regulations require that rules of conduct or house rules that could effect the rights of one or more consumers may be reviewed and approved by the Local Human Rights Committee; and

WHEREAS, the Program Rules/Code of Conduct for Associated Behavioral Outcomes and Developmental Experts of Virginia, Inc. (VABODE) has been reviewed by the Prince William County Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby approve the Program Rules/Code of Conduct for Associated Behavioral Outcomes and Developmental Experts of Virginia, Inc. (VABODE).

FURTHER, BE IT RESOLVED that should these guidelines be amended at any time, VABODE will request another review of the revisions by the Prince William Local Human Rights Committee.

Vote:

Ayes— Horak, Pascoe, Beard, Trader-Leigh, Stair

Nays—None

Abstained--None

Absent During Vote--None

Absent From Meeting—None

AFFILIATES STATISTICAL REPORT

CALVARY COUNSELING CENTER (Deb Lockhart Report):

The Committee requested that the report for Calvary Counseling Center be re-submitted to include all citations. This will be placed on the May agenda.

ANGELS OF HOPE MH CENER, LLC:

The Committee requested that they submit the Annual Report along with their rules of conduct for the Committee's review. They will be placed on the April agenda.

DIDLAKE, Inc.

Due to a family emergency, Didlake will be placed on the April agenda.

THERAPEUTIC ALLIANCE, LLC

The Committee requested that the advocates name and information be added to the human rights form and resubmit along with their rules of conduct. They will be on the April agenda.

FAMILY INSIGHT INC.

The Committee requested that Ms. Snell submit the human rights form, grievance process and rules of conduct in accordance with the "new" human rights regulations. They need to be submitted two weeks in advance of the meeting for inclusion in the packet to be mailed to the Committee in advance of the meeting.

**IMPLEMENTATION PLAN FOR STATE HUMAN RIGHTS
COMMITTEE CHANGES:**

The Committee approved the letter to be mailed to all Affiliates. The By Laws and Affiliation Agreement will be on the April agenda for approval.

The annual meeting will be held in June and it will be mandatory.

HUMAN RIGHTS ADVOCATE REPORT

Deb Lochart, Regional Advocate, did not have anything to report.

VISITS TO AFFILIATES:

This item will be on the April agenda.

OTHER BUSINESS:

**APPROVED SUBMISSION OF DANIEL STRICKLAND'S APPLICATION
FOR MEMBERSHIP ON THE PRINCE WILLIAM LOCAL HUMAN
RIGHTS COMMITTEE TO THE STATE HUMAN RIGHTS
COMMITTEE FOR CONSIDERATION**

RESOLUTION 03-02-20

MOTION: Beard

SECOND: Trader-Leigh

WHEREAS, the Prince William Local Human Rights Committee has a vacancy on its Committee; and

WHEREAS, Daniel Strickland has submitted an application expressing a desire to fill this vacancy; and

WHEREAS, a sub-committee has interviewed Mr. Strickland and recommends his application be submitted for consideration to the State Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED, that the Prince William Local Human Rights Committee does hereby agree to submit the application of Daniel Strickland to the State Human Rights Committee for consideration of appointment to the Committee.

Vote

Ayes—Beard, Pascoe, Horak, Trader-Leigh, Stair

Nays--None

Absent From Vote--None

Absent From Meeting—None

ADJOURNMENT

RESOLUTION 03-02-21

MOTION: Beard

SECOND: Horak

There being no further business to discuss, the March 2, 2011 meeting of the Local Human Rights Committee was adjourned at 6:21 p.m.

Vote:

Ayes—Pascoe, Horak, Beard, Stair, Trader-Leigh

Nays—None

Absent During Vote—None

Absent From Meeting – None
